

## Reviewer Guidelines for Journal Selections

Please rank each Criteria on a Scale of 1-10 according to the following rubric.

Rating Criteria	Unacceptable (≤ 6/10)	Possibly Acceptable with Major Corrections (7/10)	Likely Acceptable with Minor Corrections (8/10)	Acceptable (9/10)	Exemplary (10/10)
<b>Innovative</b>	<p>Paper does not address a new research topic.</p> <p><b>And:</b></p> <p>Paper does not provide a new approach to a relevant research topic.</p>	<p>Paper barely addresses a new research topic.</p> <p><b>Or:</b></p> <p>Paper barely provides a new approach to a relevant research topic.</p>	<p>Paper inadequately addresses a new research topic.</p> <p><b>Or:</b></p> <p>Paper inadequately provides new approach to a relevant research topic.</p>	<p>Paper adequately addresses a relevant new research topic.</p> <p><b>Or:</b></p> <p>Paper adequately provides new approach to a relevant research topic.</p>	<p>Paper completely addresses a relevant new research topic.</p> <p><b>Or:</b></p> <p>Paper creatively provides new approach to a relevant research topic.</p>
<b>Presentation</b>	<p>Paper is not concise, clear, or logically organized.</p> <p><b>Or:</b></p> <p>Paper is hard to read and full of language errors.</p>	<p>Paper needs major corrections to be concise, clear, and logically organized.</p> <p><b>Or:</b></p> <p>Paper needs major corrections to become readable and to correct language errors.</p>	<p>Paper needs minor corrections to be concise, clear, and logically organized.</p> <p><b>Or:</b></p> <p>Paper needs minor corrections to become readable and to correct language errors.</p>	<p>Paper is concise, clear, and logically organized.</p> <p><b>And:</b></p> <p>Paper is readable and free of language errors.</p>	<p>Paper is superbly concise, clear, and logically organized.</p> <p><b>And:</b></p> <p>Paper is easy to read and well written and describes what was done and the key results.</p>

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<b>Conclusions</b>	<p>Conclusions are unclear and flawed.</p> <p><b>Or:</b></p> <p>Conclusions are illogical or unsubstantiated.</p>	<p>Conclusions are barely clear or sound or supported.</p> <p><b>Or:</b></p> <p>Conclusions are barely logical or substantiated.</p>	<p>Conclusions are inadequately clear or sound or supported.</p> <p><b>Or:</b></p> <p>Conclusions are inadequately logical or substantiated.</p>	<p>Conclusions are clear and well established and supported.</p> <p><b>And:</b></p> <p>Conclusions are logical and substantiated.</p>	<p>Conclusions are very clear and well established and supported.</p> <p><b>And:</b></p> <p>Conclusions are extremely logical and well-substantiated.</p>
<b>Integrity</b>	<p>Paper contains significant scientific imbalance or does not acknowledge previous contributions.</p> <p><b>Or:</b></p> <p>Paper has significant bias/commercialism.</p>	<p>Paper contains some scientific imbalance or barely acknowledges previous contributions.</p> <p><b>Or:</b></p> <p>Paper has some bias or commercialism.</p>	<p>Paper contains some scientific imbalance or inadequately acknowledges previous contributions.</p> <p><b>Or:</b></p> <p>Paper has minor bias or commercialism.</p>	<p>Paper has no scientific imbalance and adequately acknowledges previous contributions.</p> <p><b>And:</b></p> <p>Paper has no bias or commercialism.</p>	<p>Paper is scientifically balanced and completely acknowledges previous contributions.</p> <p><b>And:</b></p> <p>Paper is clear of any bias or commercialism.</p>
<b>Quality</b>	<p>Paper is full of technical and documentation gaps.</p> <p><b>Or:</b></p> <p>Paper does not meet quality expectations.</p>	<p>Paper needs major corrs to close technical/documentation gaps.</p> <p><b>Or:</b></p> <p>Paper needs major corrections to meet quality expectations</p>	<p>Paper needs minor corrs to close technical/documentation gaps.</p> <p><b>Or:</b></p> <p>Paper needs minor corrections to meet expectations of a journal.</p>	<p>Paper is free of technical and documentation gaps.</p> <p><b>And:</b></p> <p>Paper supports results and discusses previous research.</p>	<p>Paper is technically comprehensive and very well documented.</p> <p><b>And:</b></p> <p>Paper clearly supports results and discusses previous research.</p>

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<b>Archival</b>	<p>Paper is not on the forefront of research in the field.</p> <p><b>Or:</b></p> <p>Paper does not have sufficient contribution to advance the state of knowledge in the field.</p>	<p>Paper is fairly on the forefront of research in the field.</p> <p><b>But:</b></p> <p>Paper does not have a clear contribution to advance the state of knowledge in the field.</p>	<p>Paper is on the forefront of research in the field.</p> <p><b>But:</b></p> <p>Paper has insufficient contribution to advance the state of knowledge in the field.</p>	<p>Paper is on the forefront of research in the field.</p> <p><b>And:</b></p> <p>Paper has sufficient contribution to advance the state of knowledge in the field.</p>	<p>Paper is on the leading edge of research in the field.</p> <p><b>And:</b></p> <p>Paper has a major contribution to advance the state of knowledge in the field.</p>

### **Numeric Scoring for Journals**

<b>Score</b>	<b>Guidelines</b>
10	Exemplary; no weaknesses
9	Acceptable; no significant weaknesses
8	Acceptable with minor corrections
7	Acceptable with major corrections of many minor weaknesses or one or more major weaknesses
1-6	Unacceptable for journal consideration; major weaknesses/errors

**When an article is revised by an author, it will be re-reviewed by the AE if there are minor corrections or re-reviewed by others and regraded in either case, prior to acceptance to the journal so that the article meets the ranking of 9 or 10 for publication in a journal.**